

OBESITYWEEK 2024 TOS IN-PERSON POSTER INFORMATION

SAN ANTONIO POSTER PRINTING SERVICES

There is a FedEx Kinkos in the Grand Hyatt next door to the convention center <https://local.fedex.com/en-us/tx/san-antonio/office-5046>. **Note that it is CLOSED on MONDAYS.**

There is a UPS Store that can print posters at the convention center: <https://locations.theupsstore.com/tx/san-antonio/900-e-market-st> **Note that it is CLOSED on SUNDAYS and MONDAYS.**

There is a FedEx Kinkos in the Marriott Rivercenter (two blocks from convention center) <https://local.fedex.com/en-us/tx/san-antonio/office-1276> is **CLOSED after 3 pm SATURDAY, and also CLOSED all day SUNDAY and MONDAY.**

HOW TO DESIGN POSTERS

You are not required to adopt this method of poster design, though many people like it. Please review this video on YouTube about improving poster formatting: <https://www.youtube.com/watch?v=1RwJbhkCA58&t> The video is 20 minutes long. The how-to section begins at 11 min. 30 sec. This method aims to both make it easier to create a poster and to make the poster better at conveying information to attendees.

DATE OF IN-PERSON PRESENTATION AND POSTER NUMBER

Each poster will be displayed for the day of your scheduled presentation only. Poster sessions are organized by keyword and then numbered sequentially; these numbers will be assigned in late September. You are NOT required or encouraged to print your poster number on the poster. Look for your poster number (P-####) on the ObesityWeek website or app by searching your name or abstract title to find your place in the poster hall (Henry B. Gonzalez Convention Center Exhibit Hall 4).

POSTER SETUP

Poster setup starts at 9:30 am the morning of your presentation:

PRESENTATION TIMES

On your date of presentation, you are required to stand next to your poster for discussion in Henry B. Gonzalez Convention Center Exhibit Hall 4 per this schedule:

- Sunday, November 3, 2024 at 7:30-8:30 pm (during the Welcome Reception in exhibit hall 7-9 pm)
- Monday, November 4, 2024 at 2:30-3:30 pm (during Coffee Break in exhibit hall)
- Tuesday, November 5, 2024 at 2:30-3:30 pm (during Coffee Break in exhibit hall)

RULES FOR PRESENTATION

- Poster sizes may be up to, but are not to exceed, 8-feet-wide by 4-feet-high. (Landscape orientation)
- An 8-feet-wide x 4-feet-high cork display board will be available for mounting posters.
- The poster does not have to fill the entire surface. It may not be any larger than the surface.
- You must use pushpins to attach your materials to the poster board. Do not use glue, tape, or staples.
- Pushpins are available in the poster hall.
- Do not write or paint on the poster boards themselves.

REMOVE POSTERS NO LATER THAN THE CLOSE OF THE EXHIBIT HALL

- Sunday, November 3, 2024 by 9:00 pm
- Monday, November 4, 2024 by 4:00pm
- Tuesday, November 5, 2024 by 4:00pm

TEAR-DOWN INSTRUCTIONS

- Posters must be removed before the exhibit hall closes the day of your presentation.
- Posters are not to be removed prior to your assigned presentation time.
- The Obesity Society is not responsible for posters remaining after the tear down deadline.
- Posters NOT removed by the close of the exhibit hall will be discarded.

QUESTIONS? annualmeeting@obesity.org