

Corporate Supported Symposia are programs that are planned and conducted by the corporate community in conjunction with ObesityWeek 2022. These events provide attendees with additional educational/informational opportunities. Program content and product information are the sole responsibility of the corporate sponsors. Symposia are scheduled to be conducted adjacent to scheduled ObesityWeek scientific/educational sessions and will be held Tuesday, November 1, through Friday, November 4, 2022. All symposia will take place in hotel space to be selected by The Obesity Society.

TOS cannot guarantee that similar topics will not be scheduled for other Corporate Supported Symposia. **TOS reserves the right to offer a different time slot than requested if there is a conflicting activity being held by ObesityWeek or one of the societies.** This will ensure maximum potential attendance. Up to three corporate supported symposia sessions may be scheduled during each of the following time slots:

- Tuesday, November 1; 12:00 - 5:00 PM
- Tuesday, November 1; 7:30 PM onward
- Wednesday, November 2; 6:00 - 9:30 AM
- Wednesday, November 2; 6:30 PM onward
- Thursday, November 3; 6:00 - 9:30 AM
- Thursday, November 3; 6:30 PM onward
- Friday, November 4; 6:00 - 9:30 AM
- Friday, November 4; 2:30 PM onward

Check the program schedule on the ObesityWeek website for times that conflict with or are adjacent to existing programs.

Symposium Application Fee: \$25,000

Guidelines

Application Organizations that want to conduct a corporate supported symposium must complete the application form and include a complete program description and agenda for review and approval. Only applications completed in full will be considered.

Review of applications Symposia will be reviewed and approved on a first-come, first-served basis. A letter of agreement from a pharmaceutical, device or medical education provider organization must accompany the submitted application. Applications without the authorization letter will not be reviewed.

Deadlines Applications, authorization letters and other required documentation must be received by **September 14, 2022**.

Eligibility Sponsoring organizations are not required to exhibit at ObesityWeek 2022 in order to hold a Corporate Supported Symposium.

Notification Organizations will be notified as soon as possible, but no later than **September 27, 2022** regarding acceptance and placement of their Corporate Supported Symposia.

Endorsements TOS does not endorse or co-sponsor Corporate Supported Symposia.

Continuing education credits TOS does not provide continuing education credits for corporate symposia. If ACE/CME, CPE, or CEU credit is to be offered, the accredited provider must be listed on the application form.

Logistics Symposia organizers are responsible for all speaker invitations and fees, logistical arrangements, financing, continuing education credits, promotion other than those mentioned above or following, and all other aspects of the symposium.

Rules and policies for videotaping Audio or videotaping of your session is permitted. Selection of the vendor and all associated expenses are the responsibility of your company. ObesityWeek will supply contact information for official vendors; however, you are not obligated to use these vendors. Planning companies will be responsible for providing certificates of insurance for any outside vendors per specifications of the facility.

Hotel reservations for sponsors Corporate Supported Symposia speakers and staff are responsible for booking their own hotel rooms for use during ObesityWeek. Rooms may be booked either through the ObesityWeek housing site or separately.

Use of the ObesityWeek or TOS name TOS must review and approve all promotional and program materials if the event name or the society's name is to be used. All uses of the event and societies' names must be approved prior to dissemination.

THE USE OF THE TOS LOGO IS NOT PERMITTED ON YOUR PROGRAM MATERIALS. However, you may use the ObesityWeek 2022 logo, which will be provided upon acceptance of symposium.

One of the following phrases must accompany any use of ObesityWeek 2022 logo: 1) while attending ObesityWeek 2022, OR 2) being held in conjunction with ObesityWeek 2022.

Benefits

- ◆ Two complimentary email blasts to pre-registered attendee list through a bonded mail house. TOS must review and approve all pieces prior to sending. To comply with GDPR and other privacy rules, international attendees and those who opted-out will be removed from the list.
- ◆ Dedicated event web page for the supported symposium on the ObesityWeek website, complete with the option to include an event registration link.
- ◆ Corporate Supported Symposia will be listed on the ObesityWeek website, in promotional materials, in the mobile app, and onsite at the meeting.
- ◆ All symposia will be promoted on an ObesityWeek produced sign to be displayed within the convention center. The sign will include date, location, program title, educational provider, and supporting company if provided by specified production deadline. Symposia organizers are encouraged to produce onsite signage, which may be displayed in front of their meeting room(s).

Applications must be completed in their entirety upon submission. TOS must receive a program title, description, proposed speakers and a program agenda prior to review of the application. Incomplete applications will not be considered. A letter of agreement from the supporting/sponsoring pharmaceutical, device or provider organization must accompany submitted applications. Applications without the authorization letter will not be reviewed.

Applications are due by September 14, 2022. Applications submitted after this date can be accepted as long as space is available. You will receive email notification confirming receipt of your application within five business days. Acceptance letters will be emailed by **September 27, 2022**.

Don't miss this opportunity to connect with the leading players in the field of obesity from world-renowned speakers, researchers and clinicians to advocates, policymakers and educators.

Name of Company Supporting Program

Primary Contact Name

Address

City/State/Zip

Phone

Fax

Email

Name of Company Planning Program

(A primary contact must be listed. This person will be main point of contact for all aspects of the program.)

Primary Contact Name

Address

City/State/Zip

Phone

Fax

Email

Program Information**

Program Title

Proposed Faculty

Program Description (Must be 100 words or less)

Anticipated Attendance

Room set-up: ___ Classroom ___ Theater ___ Rounds ___ Crescent Rounds

**If there are any changes in the title, description, or speakers please notify Ryan Cliche by email at ryan.cliche@BlackwoodCME.com. Printing deadlines will be provided. Changes received after print deadlines will NOT be included in the onsite publications.

Obesity professionals from around the world gather to discuss and disseminate the state-of-the-art information on obesity research and clinical care.

CME/CPE/CEU

Accredited Provider

The following is required for all CME/CPE/CEU programs.

Name of Company Accrediting Program

(A primary contact must be listed. This person will be main point of contact for all aspects of the program.)

Primary Contact Name

Address

City/State/Zip

Phone

Fax

Email

Education Information

Summary of Needs Assessment with References and Desired Result

Learning Objectives

Evaluation Process (Please provide a description of the evaluation process and expected outcomes as related to the needs assessment.

Accreditation Statement

Disclosure Statement

ObesityWeek
provides essential educational and networking opportunities and forums for increasing knowledge, stimulating research, and promoting better treatment for those affected by this disease.

Date/Times Preference

Times are contingent upon the finalization of our educational program. Due to limited space availability, TOS cannot guarantee that similar topics will not be scheduled simultaneously. There will be up to three symposia per time slot and availability is subject to change. TOS reserves the right to offer a different time slot than requested if there is a conflicting activity being held by ObesityWeek. This will ensure maximum potential attendance.

Please rank the following time slots in order of preference:

- | | |
|--|---|
| <input type="checkbox"/> Tuesday, November 1; 12:00 - 5:00 PM | <input type="checkbox"/> Thursday, November 3; 6:00 - 9:30 AM |
| <input type="checkbox"/> Tuesday, November 1; 7:30 PM onward | <input type="checkbox"/> Thursday, November 3; 6:30 PM onward |
| <input type="checkbox"/> Wednesday, November 2; 6:00 - 9:30 AM | <input type="checkbox"/> Friday, November 4; 6:00 - 9:30 AM |
| <input type="checkbox"/> Wednesday, November 2; 6:30 PM onward | <input type="checkbox"/> Friday, November 4; 2:30 PM onward |

Check the program schedule on the ObesityWeek website for times that conflict with or are adjacent to existing programs.

Room assignment for symposia is the sole responsibility of ObesityWeek. Planning organizations may not negotiate room space with hotels or the convention center. All space assignments are final. ObesityWeek reserves the right to change meeting-space assignments based on final numbers for the group.

Logistical Arrangements All food and beverage, hotel reservations, speaker ready rooms, and logistical arrangements are the responsibility of the symposia supporter/sponsor. Upon acceptance of the symposium, ObesityWeek will provide the facility contact information to the symposium supporter/sponsor's primary contact. ObesityWeek assumes no responsibility for any of the following: hotel reservations, additional room rental, food and beverage charges, audiovisual equipment fees, service charges associated with symposia room or equipment, speaker charges or arrangements, or credit designation or certification.

Invoice Information

Please complete the following information regarding invoicing. ObesityWeek will send the invoice to:

Contact Name

Name of Company

Address

City/State/Zip

Phone

Fax

Email

Invoices will be mailed once programs are approved and no later than **September 27, 2022**. Organizations that cancel confirmed programs after **September 27, 2022**, are subject to a \$5,000 cancellation fee. Payment is accepted by check or ACH.

Submit application to:

Ryan Cliche
ryan.cliche@BlackwoodCME.com

Submit payment with invoice to:

ObesityWeek, LLC
Attn: CSS
9211 Corporate Boulevard, Suite 300
Rockville, MD 20850

or ACH at
<https://owexhibitsllc.securepayments.cardpointe.com>

Questions?

Contact

Ryan Cliche
202.557.8599

ryan.cliche@BlackwoodCME.com